

STATE OF NEW JERSEY
DIVISION OF CONSUMER AFFAIRS
GENETIC COUNSELING ADVISORY COMMITTEE
140 E. Front Street, Trenton , NJ
2nd Floor Conference Room One

**PUBLIC SESSION MINUTES
MAY 13, 2011**

A meeting of the New Jersey Genetic Counseling Advisory Committee (G.C.A.C.) was held on May 13, 2011 at the Board of Medical Examiners' Office, located at 140 East Front St., 2nd Floor Conference Room , Trenton , NJ. The meeting commenced at 10:00 am.

Primary purpose of the meeting was to continue to develop the Regulatory scheme for Genetic Counseling .

I. ROLL CALL :

Present:

Elena Ashkinadze, M.S. (Chair)
Kathleen Barnes, M.S. , C.G.C. (Secretary)
Erynn Gordon-Fishman, M.S., C.G.C. (Vice-Chair)

Also Present :

Dr. Allan Fisher, M.D. (via Conference Call)
Sandra Dick , Senior D.A.G. (via Conference Call)
Charles Manning , Regulatory Analyst G.C.A.C.
William Roeder, Executive Director, Bd. Of Medical Examiners
Ian Orr, Executive Director, G.C.A.C.

II. MINUTES :

(i) Announcements :

Ian Orr confirmed with the Committee that he will be retiring from State service effective June 1, 2011. As such , the May meeting would represent his last meeting as Executive Director for the Committee. Mr. William Roeder, Executive Director of the New Jersey State Board of Medical Examiners , will now also serve as Executive Director of the Genetic Counseling Advisory Committee.

(ii) Correspondence :

It was noted that some Committee members had received questions/suggestions/requests for information directly from interested parties. Executive Director Roeder confirmed the appropriate procedure for Committee members to follow in handling such matters . In summary, Committee members should advise any interested parties to submit their questions/suggestions/requests, in writing, to the attention of the Executive Director, who upon review of the nature of

GENETIC COUNSELING ADVISORY CTE.
PUBLIC SESSION MINUTES
APRIL 7, 2011
PAGE 2

the matter, will either respond directly to the interested party or put the matter on a meeting agenda for Committee review and determination of an appropriate response.

(iii) Review of Meeting Minutes :

Upon motion made and seconded the Committee ratified the Minutes of the April 7, 2011 Genetic Counseling Advisory Committee meeting.

(iv) Discussion of Draft Rules/Regulations :

1) Using the ‘second draft’ of proposed rules /regulations as provided by Regulatory Analyst Charles Manning, the Committee discussed further modifications to the draft language in those ‘sub-chapters’ including: 13:35-14.1 --Purpose and Scope ; 13:35-14.2 –Definitions ; 13:35-14.3 –Application for Licensure ; 13:35-14.4 –Practice prior to passing the examination for licensure ; and 13:35-14.5 – Out-of-State genetic counselor.

Minor revisions were proposed to the draft language in ‘Purpose and scope’; ‘Application for licensure’ and ‘Practice prior to passing the examination for licensure’. Within ‘Definitions’ , it was proposed to move the definition for “Genetic Counseling” from sub-chapter 13:35-14.2 to sub-chapter 13:35-14.8(Scope of practice). Within sub-chapter 13:35-14.5 (Out-of-state genetic counselor), it was proposed to omit certain sections of draft language while Regulatory Analyst Manning will revise other sections for further Committee review.

2) The Committee reviewed draft language for additional proposed sub-chapters including :

- 13:35-14.6 – Renewal of license
- 13:35-14.7 – Continuing Education
- 13:35-14.8 – Scope of practice
- 13:35-14.9 – Designations for licensed persons, prohibitions on unlicensed persons
- 13:35-14.10 – Display of license
- 13:35-14.11 – Sexual misconduct
- 13:35-14.12 – Change in address of record or name

Minor revisions to draft language were proposed for sub-chapter 13:35-14.6 (Renewal of license) while a number of sections under 13:35-14.7 (Continuing Education), were proposed to be omitted and the language of this section thereby simplified.

The sub-chapter on ‘Scope of practice’ (13:35-14.8), will now include the prior definition of “genetic counseling” and Regulatory Analyst Manning will draft additional language for review by the Committee at the next meeting to ensure that all appropriate issues are covered in the final language. (The scope of practice, as defined by the state of Massachusetts, will also be referenced to help ensure all issues are covered).

(iv) Discussion of Draft Rules/Regulations : (cont'd)

It was agreed to eliminate proposed draft sub-chapters on “Designations for licensed persons, prohibitions on unlicensed persons” (13:35-14.9) and “Display of license” (13:35-14.10) as not necessary for this group of licensees.

Minor revisions to the draft language were noted for the sub-chapters pertaining to “Sexual misconduct” (13:35-14.11) and “Change in address of record or name” (13:35-14.12).

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